## **CSK COACH CHECKLIST - TASK GUIDELINE OF THINGS TO DO BEFORE GAME 1**

MAKE CONTACT WITH YOUR OTHER COACH(ES) AND/OR TEAM HELPER(S)
☐ TALK ABOUT THE SEASON AND A PLAN FOR AT LEAST WEEK 1
☐ DESIGNATE SOMEONE TO PICK UP UNIFORMS FROM OFFICE (ONLY IF CONVENIENT & IF
THAT PERSON WILL BE AT FIELD EARLY FOR GAME 1)
☐ DESIGNATE PERSON TO HAND OUT PLAYER BAGS WEEK 1 (MATCH BAG TAG W/ PLAYER)
☐ ASSIGN STRETCHING / WARM-UPS WEEK 1 AT LEAST
☐ PRACTICE SKILLS/DRILLS - * IF YOU NEED IDEAS, CONTACT US!! *
☐ HAVE AN IDEA OF WHO WILL BE ON FIELD, WHO WILL BE ON SIDELINES HELPING, ETC.
☐ DESIGNATED ONE OF YOU TO BE 'TEAM MANAGER' : WEEKLY TEAM
COMMUNICATIONS, ETC.
DESIGNATE SOMEONE TO BRING SNACK WEEK 1
DESIGNATE SOMEONE TO SET UP SNACK ROTATION FOR WEEKS 2-7 - GREAT TASK FOR
TEAM PARENT(S)
EMAIL/TEXT ALL PLAYERS/PARENTS (INCLUDING ANY ADD-ONS IF ADDED AFTER THE
INITIAL ROSTER/EMAIL LIST) WITH:
☐ INTRODUCTION OF YOURSELF AND THE ROLES OF COACH(ES), TEAM HELPERS, ETC.
☐ ALERTING PARENTS WHAT TIME TO ARRIVE TO THE FIELDS BY ON SATURDAY, 9/7
☐ ALERTING PARENTS WHERE YOU PLAN TO BE AT TO MEET PRE-GAME
☐ CONFIRMING TO PARENTS THAT YOU(OR SOMEONE) WILL HAVE UNIFORMS TO HAND
OUT
☐ ANY OTHER ANNOUNCEMENTS, REQUESTS, EXPECTATIONS YOU MAY HAVE
(REQUIRED) READ SOCCER COACH GUIDELINES AND ELECTRONICALLY ACKNOWLEDGE
PAGE 14 (SEE SOMETHING, SAY SOMETHING)
BE PREPARED TO ENCOURAGE SPORTSMANSHIP AND FUN ON & OFF THE FIELD
BE FLEXIBLE, BUT ALSO MAKE SURE EXPECTATIONS ARE CLEAR TO TEAM
CONTACT THE CSK OFFICE VIA PHONE OR EMAIL ANYTIME IF HAVE ANY QUESTIONS!

WE HOPE THAT YOU ALL KNOW HOW APPRECIATED YOU ARE! WE CANNOT RUN OUR YOUTH LEAGUES WITHOUT OUR VOLUNTEER COACHES AND TEAM HELPERS - THANK YOU FOR YOUR TIME, ENERGY, AND EFFORTS LEADING UP TO, AND THROUGHOUT, THIS SEASON!!